

WEST ORANGE BOARD OF EDUCATION
Public Board Meeting - 8:00 p.m. – June 23, 2014
West Orange High School
51 Conforti Avenue

Minutes

I. ROLL CALL OF THE MEMBERS AND PLEDGE OF ALLEGIANCE

Present: Mrs. Mordecai, Mrs. Lab, Mrs. Casalino, Mr. Charles, Mr. Robertson

Motion to adjourn to closed session to discuss interim Business Administrators and the hiring of legal counsel.

MOTION: Mrs. Casalino SECOND: Mrs. Lab VOTE: 5-0 (VV)

Motion to reconvene to open session.

MOTION: Mrs. Lab SECOND: Mrs. Casalino VOTE: 5-0 (VV)

II. NOTICE OF MEETING:

Please take notice that adequate notice of this meeting has been provided in the following manner:

- A. That a written notice was sent from the Office of the Secretary of the Board at 4:00 p.m. on February 16, 2014.**
- B. That said notice was sent by regular mail to the West Orange Township Clerk and the Editors of the West Orange Chronicle and the Star-Ledger.**
- C. That said notice was posted in the lobby of the Administration Building of the Board of Education.**

III. CONSIDERATION OF THE CLOSED AND PUBLIC MEETING MINUTES OF June 9, 2014 (Att. #1)

MOTION: Mrs. Lab SECOND: Mr. Charles VOTE: 5-0 (VV)

IV. SUPERINTENDENT’S AND/OR BOARD’S REPORTS

V. QUESTIONS FROM THE PUBLIC ON AGENDA ITEMS

VII. FIRST READING OF THE FOLLOWING BOARD POLICIES:

Electronic Communication by School	4119.26
Health	5141.00
Nondiscrimination/Affirmative Action	2224.00
Nondiscrimination/Affirmative Action	4111.10/4211.10
Drugs, Alcohol, Steroids, Tobacco	5131.60
Attendance, Absences and Excuses	5113.00
Chief School Administrator	2131.00

MOTION: Mrs. Lab

SECOND: Mrs. Casalino

VOTE: 5-0 (VV)

VII. REPORTS, DISCUSSIONS, AND RECOMMENDATIONS

A. PERSONNEL

1. Resignations

- a.) Superintendent recommends approval of the following resignation(s):

Jeanne Bielecke, Instructional Assistant, Pleasantdale School, effective 6/19/14

Lauren Julich, Instructional Assistant, Mt. Pleasant School, effective 6/19/14

Michelle Palomino, Special Education Teacher, Redwood School, effective 7/1/14

2. Rescissions

- a.) Superintendent recommends approval of the following rescission(s):

Floro Villanueva, Jr., Supervisor of Mathematics 6-12, WOHS, as approved by the Board, 6/9/14

Shakwana Etienne, French Teacher, Liberty School, as approved by the Board, 6/9/14

Raquel Feliciano, ESL Teacher, Mt. Pleasant/Hazel Schools, as approved by the Board, 5/12/14

Dominick LaCapra, Technology Education Teacher, WOHS, as approved by the Board, 6/9/14

Madelin Fernandez-Perez, ACT Counselor, WOHS, as approved by the Board, 6/9/14

Individual Assistants, Extended School Year Program, as approved by the Board, 5/27/14:

- **Nancy Hopkins (Pleasantdale)**
- **Lauren Julich (Liberty)**
- **Jessica Siegel (Liberty)**

Summer Help, Building and Grounds Department, as approved by the Board, 6/9/14:

- **Justin Lee**
- **Thomas Sayers**

Angela Nevins, Lunch Aide, St. Cloud School, as approved by the Board, 5/27/14

Keri Orange, Conflict Resolution Advisor, Pleasantdale School, as approved by the Board, 5/27/14

3. Appointments

- a) The Board recommends the appointment of James O'Neill as Transition Coordinator, effective 7/1/14-7/31/14, \$3,000**
- b) Superintendent recommends approval of the following appointment(s) at the appropriate contractual rates:**

Ralph Goodwin, .6 Interim School Business Administrator, \$600 per diem, effective 7/1/14-9/30/14, with an additional \$300 per diem to provide transition services prior to 7/1/14. Recommend Board approval to effectuate wire transfers when necessary.

Marlene Wendolowski, .4 Interim School Business Administrator, \$600 per diem, effective 7/1/14-9/30/14, with an additional \$300 per diem to provide transition services prior to 7/1/14. Recommend Board approval to effectuate wire transfers when necessary.

Nancy Strauss, Special Education Teacher, Edison School, leave replacement, BA-1, \$252.20 per diem, effective retroactive to 3/28/14-4/7/14 (replacement)

Marly Calatayud, Spanish Teacher, Edison and Roosevelt Schools, BA-2, \$51,862, effective 9/1/14 (additional)

Christina Rivera, Library Media Specialist, Hazel School, MA-4, \$56,378, effective 9/1/14 (replacement)

Michelle Telofski, English/Language Arts Teacher, Liberty School, BA-2, \$51,862, effective 9/1/14 (replacement)

Chiaohan Yu, .75 Chinese Teacher, Roosevelt and Liberty Schools, MA-3, \$41,840.25, effective 9/1/14 (additional)

Caitlin Neffke, Special Education Teacher, WOHS, maternity leave replacement, BA-2, \$259.31 per diem, effective 9/1/14-1/15/15 (replacement)

Leonard Ford, Grade 3 Teacher, Redwood School, maternity leave replacement, BA-2, \$259.31 per diem, effective 9/1/14-12/23/14 (replacement)

Jessica Byrne, Mathematics Teacher, Edison School, MA-7, \$58,307, effective 9/1/14 (replacement)

Karissa Carsten, Science Teacher, Edison School, BA-2, \$51,862, effective 9/1/14 (additional)

Emilio Moya, Mathematics Teacher, WOHS, maternity leave replacement, BA-2, \$259.31 per diem, effective 9/29/14-1/16/15 (replacement)

Allison Miller, Music Teacher, Washington School, BA-2, \$51,862, effective 9/1/14 (replacement)

Nelson Sanchez, Student Assistant Counselor, Middle Schools, MA+48-3, \$65,017, effective 9/1/14 (additional)

Marc Lawrence, Assistant Principal, Roosevelt School, as approved by the Board 5/27/14, amend start date to 7/8/14

Dana Robinson, Instructional Assistant, Pleasantdale School, BA-3, \$28,570, effective 9/2/14 (reappointment) (replacement)

Alyson York, Instructional Assistant, Roosevelt School, MA-5, \$31,328, effective 9/1/14 (replacement)

Raquel Feliciano, Instructional Assistant, Pleasantdale School, BA-11, \$33,469, effective 9/3/14 (replacement)

Darrell Favors, Instructional Assistant, to provide 1:1 Student Support, WOHS Commencement Practice and Ceremony, 6.5 hours at \$23/hour, not to exceed \$149.50, effective 6/19/14

David Dickman, Instructional Assistant, to provide 1:1 Student Support, WOHS Commence Commencement Practice and Ceremony, 6.5 hours at \$23/hour, not to exceed \$149.50, effective 6/19/14

Jamae Sippio, Instructional Assistant, to provide 1:1 Student Support, WOHS Commence Commencement Practice and Ceremony, 6.5 hours at \$23/hour, not to exceed \$149.50, effective 6/19/14

Dine Adedjouma, Instructional Assistant, to provide 1:1 Student Support, WOHS Freshman Orientation, 3 hours at \$23/hour, not to exceed \$69, effective 8/27/14

Christian Lopez, Custodian 2nd Shift, Liberty School, Custodian Guide-9, \$36,261.48 plus shift differential \$580, effective 7/1/14 (replacement)

Jacob Scott, Custodian 2nd Shift, St. Cloud School, Custodian Guide-9, \$36,261.48, plus shift differential \$580, and Fireman's License stipend \$700, effective 7/1/14 (replacement)

Michelle Martino, Teacher on Special Assignment for Special Projects, salary adjustment, \$101,416.25, effective 7/1/14

2014-2015 Hourly and Per Diem Rate adjustment, Student Help, \$8.25 per hour

Maria Carmen Fraguas, Administrative Assistant, WOHS, to receive stipend for attainment of Professional Standards Certificate, National Association of Educational Office Professionals, in the amount of \$2,416, pro-rated, effective retroactive to 5/15/14

Debra Coen, to deliver ETTC Workshop, *Introduction to Google Docs*, 6/30/14-7/1/14, at an hourly rate of \$73, for a total of \$547.50 to be paid from ETTC funds

Beverly Tindall, to deliver ETTC Workshop, *Top Web 2.0 Tech Tools*, 6/25/14-6/26/14, at an hourly rate of \$73, for a total of \$547.50 to be paid from ETTC funds

2014 Summer Child Study Team professionals to do referrals, evaluations and case management on an as needed basis, as approved by the Board 5/27/14, amended to reflect change in work dates, effective 6/23/14-8/30/14

2014 Summer Preschool Child Study Team professionals to do referrals, evaluations and case management on an as needed basis, as approved by the Board 5/27/14, amended to reflect change in work dates, effective 6/23/14-8/30/14

Carla Magnotta, Administrative Assistant, Gregory School, for summer work, not to exceed 8 days, effective 7/1/14-8/22/14

Demond Cowins, Business Teacher and Cooperative Education Coordinator, WOHS, summer work to evaluate job sites and internship placements for students, \$291 per diem, for a total not to exceed \$582, effective 7/1/14-8/29/14

Extended School Year Program appointments, effective 6/23/14-8/1/14:

Name	Location	Position	Rate of Pay
Adedjouma, Dine	Liberty	Instr. Asst.	\$23.00/hour
Cook, Demond	Pleasantdale	Instr. Asst.	\$23.00/hour
Gibbons-Williams, Avis	Liberty	Instr. Asst.	\$23.00/hour
Prescott, John	Liberty	Instr. Asst.	\$23.00/hour
Siegel, Jessica	Liberty	Teacher	\$55.00/hour

Transportation Staff to provide services for Extended School Year Program, not to exceed 20 hours/week, effective 6/23/14-8/1/14:

Name	Position	Rate of Pay
Beljour, Jean	Full-time Driver	\$26.13/hour
Charles, Aline	Full-time Driver	\$26.13/hour
Kaba, Musa	Full-time Driver	\$24.23/hour
Portillo, Jose	Full-time Driver	\$24.23/hour
Augustin, Jean	Part-time Driver	\$20.70/hour
Dusape, Thierry	Part-time Driver	\$20.70/hour
Encarnacion, Vickie	Part-time Driver	\$20.70/hour
Ernest, Louis	Part-time Driver	\$20.70/hour
Ferville, Glenic	Part-time Driver	\$20.70/hour
Fidele, Yvrose	Part-time Driver	\$20.70/hour
Files, Dominique	Part-time Driver	\$20.70/hour
Gogard, Sterne	Part-time Driver	\$20.70/hour
Hightower, Jacoby	Part-time Driver	\$20.70/hour
Jean Pierre, Jaquy	Part-time Driver	\$20.70/hour
London, Shaka	Part-time Driver	\$20.70/hour
Luna, Maria	Part-time Driver	\$20.70/hour
Olivi-Balebona, Isabel	Part-time Driver	\$20.70/hour
Pagan, Cecilia	Part-time Driver	\$20.70/hour

Name	Position	Rate of Pay
Parker, Pamela	Part-time Driver	\$20.70/hour
Saint Sulne, Pauline	Part-time Driver	\$20.70/hour
Scott, Eutica	Part-time Driver	\$20.70/hour
Tejada, Rosalina	Part-time Driver	\$20.70/hour
Villamarin, Yaneth	Part-time Driver	\$20.70/hour
Andrie, Luna	Monitor	\$18.72/hour
Chery, Barbara	Monitor	\$18.72/hour
Cortes, Sonia	Monitor	\$18.72/hour
Davis, Janice	Monitor	\$18.72/hour
Files, Catrina	Monitor	\$18.72/hour
Ford, Michelle	Monitor	\$18.72/hour
Jackson, Phyllis	Monitor	\$18.72/hour
Marie, Pierre	Monitor	\$18.72/hour
McKie, Carla	Monitor	\$18.72/hour
Navarro, Karla	Monitor	\$18.72/hour

Additional Summer Enrichment Program Instructors, effective 6/24/14-7/18/14:

Name	Position	Rate of Pay
Alvine, Kevin	Extended Day Coordinator- Sports Activities	\$49.00/hour
DePinho, Sebastian	Teacher	\$45.00/hour
Madaus, Meghan	Teacher	\$45.00/hour
Marchesi, Gregory	Teacher	\$45.00/hour
Zichella, Stephan	Teacher	\$45.00/hour

2014-2015 WOHS Co-Curricular Appointments:

Name	Position	Stipend
DePascale, Derek	Summer Weight Room Monitor	\$3,658.00
Matsakis, James	Summer Weight Room Monitor	\$3,658.00
Wanamaker, Bryant	Football Equipment Manager	\$6,175.00

2014-2015 Pleasantdale Co-Curricular Appointments:

Co-Curricular	Advisor	Stipend
Conflict Resolution	Florence Chirichiello (\$717.50)	\$1435
	Keri Orange (\$717.50)	

Aldo Casale, 2014-2015 ACT Counselor, WOHS, \$1,175 stipend

Coordinators and Program responsibilities (attached) for Air Force Junior ROTC, WOHS, for the 2014-2015 school year: (Att. #2)

Name	Locations	Stipend
Marchesini, Joseph	WOHS	\$4,226.00
Yoh, Clarence	WOHS	\$4,226.00

2014-2015 Lunch Aide Reappointments:

Name	Locations	Rate of Pay	Maximum Hours/Day
Ardon, Rosa	Roosevelt	\$17.35	2
Parker, Pamela	Redwood	\$17.35	2.5

2014-2015 Lunch Aide Appointments:

Name	Locations	Rate of Pay	Maximum Hours/ Day
Lawson, Robin	Gregory	\$17.35	2.5
Quirk, Kathleen	Gregory	\$17.35	2.5

2014-2015 Substitute Appointments:

Name	Type
Blanton, Gyasi	Teacher, Instructional Assistant
Brant, Shaquille	Teacher, Instructional Assistant
Egan, Deirdre	Teacher, Instructional Assistant
Ferran, Mohamed	Teacher, Instructional Assistant
Greenberg, Max	Teacher, Instructional Assistant
Stewart, Angelo	Teacher, Instructional Assistant

2014-2015 Substitute Reappointments: Teachers, Instructional Assistants, Administrative Assistants, Lunch Aides and Nurses as per the attached (Att. #3)

2014-2015 Substitute Custodian Reappointments:

Aguilar, Hugo	DeMartinis, Camillo
Bianco, Peter	Orcon, Oswaldo
Contreras, Epifano	Raich, Adam
Contreras, Gustavo	Rivera, Daniel
Correa, Maria	Khan, Muttolib

2014-2015 Substitute Custodian Appointments:

Barbosa, James	Torres, Sa'D
Joyner, Reginald	Wint, Norville

Recommend approval of substitutes for teachers from Liberty, Roosevelt and Edison Schools attending professional development in Common Core State Standards (CCSS)/Math Alignment training, paid through the RTTT3 Federal Grant, as per the following: (Att. #4)

Acct. #	Description	2012-2013	2013-2014	# Subs
20-292-200-106-01-00	Salary	\$8,010.00	\$2,636.00	89
20-292-200-200-01-00	FICA	\$ 612.77	\$ 200.66	27

4. Leave(s) of Absence

- a.) Superintendent recommends approval of the following leave(s) of absence:

Yolanda Hinton, Part-time Bus Driver, Transportation Department, extension of unpaid medical leave of absence, effective retroactive to 6/5/14-6/18/14

Leila Tirado-Smith, Guidance Counselor, Hazel School, paid medical leave of absence, effective retroactive to 6/9/14-6/18/14

Evelyn Velez, Instructional Assistant, Gregory School, unpaid leave of absence, effective retroactive to 5/27/14-6/18/14

Kristen Azzato, Special Education Teacher, Edison School, maternity leave of absence, effective 9/2/14-12/12/14

5. Transfers

- a.) Superintendent recommends approval of the following transfer(s):

Employee transfers for the 2014-2015 school year, effective 9/1/14:

Employee Being Transferred	From		To	
	Location	Grade/ Subject	Location	Grade/ Subject
Devore, Jacquelyn	Edison	Soc. Studies	WOHS	Soc. Studies
DiFrancisco, Erin	Mt. Pleas.	Spec. Ed.	.5 Mt. Pleas/ .5 Edison	Spec. Ed.
Dudkiewicz, Rosalie	St. Cloud	1:1 Nurse	WOHS	School Nurse
Martinelli, Laura	Pleasantdale	LDTc	.5 Pleasantdale/ .5 Gregory	LDTc
Reeder, Alan	WOHS	Soc. Studies	Roosevelt	Soc. Studies

Deborah Zarro, Administrative Assistant, Student Support Services, to Administrative Assistant, WOHS, effective 9/1/14 or sooner as determined by the Superintendent. Salary to remain at Column III, Step 8, \$61,445, plus stipends of \$2,482 for attainment of Professional Standards Certificate, NAEOP, and \$1,222 for attainment of First Certificate, NJAEOP, for the 2014-2015 school year, with placement on the appropriate step/column on 12-month school guide upon ratification of collective bargaining agreement

Ana Marti, Elementary Assistant Principal/ESL Supervisor to Elementary Assistant Principal Gregory and Redwood Schools, with no change in compensation, effective 7/1/14

Laura Arredondo, Supervisor of World Languages, to Supervisor of World Languages/ESL, with stipend of \$4,000 for additional supervisory duties, effective 7/1/14

6. Superintendent recommends approval of contract for Dr. Donna Rando, Assistant Superintendent for Curriculum and Instruction, for the 2014-2015 school year, \$195,488 plus \$5,635 longevity.

7. Recommend approval of the following resolution:

The West Orange Board of Education hereby authorizes the transfer of 10% of unused accumulated sick leave days from the school district of employment immediately prior to employment in West Orange. Only days from other public school districts in New Jersey will be considered.

Personnel – Items 1 through 7

MOTION: Mrs. Casalino **SECOND:** Mr. Charles **VOTE:** 4-0-1 (RC)
ABSTAIN: Mrs. Mordecai

B. CURRICULUM AND INSTRUCTION

1. Recommend approval of curriculum writing projects in the total amount of \$14,040 as recommended by the Curriculum Writing Council (Att. #5)

MOTION: Mrs. Lab **SECOND:** Mr. Charles **VOTE:** 5-0 (RC)

C. FINANCE

1. Recommend approval of the 6/23/14 Bills List: (Att. #6)

Payroll/Benefits	\$ 8,560,151.65
Transportation	\$ 14,016.13
Special Ed. Tuition	\$ 347,944.83
Instruction	\$ 26,596.18
Facilities	\$ 20,020.58
Capital Outlay	\$ 70,175.00
Grants	\$ 252,344.55
Food Service	\$ 636,258.73
Textbooks/Supplies/Athletics/Misc.	\$ 128,946.79
	<u>\$10,056,454.44</u>

2. **Recommend approval of New Jersey State Interscholastic Athletic Association (NJSIAA) Membership Resolution for the 2014-2015 school year. (Att. #7)**

3. **Recommend approval of the following resolution to allow for the Transfer of Current Year Surplus to Reserve:**

WHEREAS, NJSA 18A:21-2 and NJSA 7G-13 permit a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

WHEREAS, the aforementioned statutes authorize procedures, under the authority of the Commissioner of Education, which permit a board of education to transfer anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by board resolution, and

WHEREAS, the West Orange Board of Education wishes to deposit anticipated current year surplus into a Capital Reserve account at year end, and

WHEREAS, the West Orange Board of Education has determined that if funds are available, the Board authorizes a transfer to its Capital Reserve Account of up to \$500,000;

NOW THEREFORE BE IT RESOLVED by the West Orange Board of Education that it hereby authorizes the district's School Business Administrator to make this transfer consistent will all applicable laws and regulations.

4. **Recommend approval of submission of a combined IDEA-B Grant Application for fiscal year 2015 to the New Jersey State Department of Education as follows:**

IDEA Basic \$1,714,102 (\$177,159 allocated for nonpublic share)
 IDEA Preschool \$ 63,854 (\$591 allocated for nonpublic share)

5. **Recommend approval of tuition for the 2013-2014 School Year Out-Of-District placements for the following:**

Student#	Classification	Placement	Tuition
#138	Multiply Disabled	Celebrate the Children School Denville, NJ	\$3,427.90 \$342.79 per diem

6. **Recommend approval for Carolyn Bennet, SCEC to deliver ETTC summer workshop, *SMART Training*, 7/22/14-7/23/14, at an hourly rate of \$73, for a total cost of \$547.50, paid through ETTC funds.**

7. Recommend approval of the following bids: (Att. #8)

Bid #	Project	Contractor	Amount
2-14	Boiler Replace. - RMS	Pennetta Industrial Automation	Boiler Replacement (2) \$238,400 Hot Water Tank Replacement \$27,000
3-14	Electrical Improve. St. Cloud	TSUJ Corporation	\$57,717
4-14	Electrical Improve. Admin.	TSUJ Corporation	\$27,717
5-14	Roof Replace WOHS/Mt. Pleas.	Integrity Roofing	WOHS LMC \$144,000 Mt. Pleas. Section B&C \$75,000
6-14	Door Replace. Washington	R.D. Sales Door & Hardware	\$45,641
7-14	Tunnel Repairs Gregory	Drill Construction	\$146,000

8. Recommend approval of proposal with Applied Data Services for demographic services, for the 2014-2015 school year, in the amount of \$6,500.

9. Recommend acceptance of gift of Park Bench, valued at \$1,300, from the 5th grade Class of 2014 to Pleasantdale School.

10. Recommend approval of School Meal Prices for the 2014-2015 school year as follows:

	<u>Lunch</u>	<u>Breakfast</u>
Elementary Schools	2.95	1.75
Middle Schools	3.25	1.95
High School	3.50	2.10
Adult	4.50	2.60
Milk	.65	

11. Recommend approval of PSAT administration for the 2014-2015 school year in the approximate amount of \$15,078.

12. Recommend approval of transfer of funds under Title VI of the Administrative Code for the period ending May 31, 2014 (Att. #9)

13. Recommend the approval of Gordon & Rees LLP as employment practices attorneys, effective immediately until resolution of pending lawsuits, as per the attached (Att. #13)

14. Recommend the appointment of Eugene Killian as insurance coverage attorney, effective immediately until resolution of pending lawsuits, at the rate of \$300 per hour.

15. Acceptance of School Bus Emergency Evacuation Drill Reports (Att. #10)

16. Receipt of the Board Secretary's Report for the month of May, 2014 (Att. #11)

17. Receipt of the Treasurer of School Monies Report for the month of May, 2014 (Att. #12)

Finance – Item 1

MOTION: Mrs. Casalino

SECOND: Mr. Robertson

VOTE: 4-0-1 (RC)

ABSTAIN: Mrs. Lab

Finance – Items 2 through 14

MOTION: Mrs. Charles

SECOND: Mr. Robertson

VOTE: 5-0 (RC)

Finance – Items 15 through 17

The Board acknowledged receipt of the Board Secretary’s Report and the Treasurer of School Monies Report for the month of May, 2014 and of the School Bus Emergency Evacuation Drill Reports.

D. REPORTS

- 1. The Board of Education recognizes receipt of the HIB report for the period ending 6/23/14**

VIII. REPORT FROM THE BOARD PRESIDENT AND/OR BOARD MEMBERS

- IX. MOTION FOR THE NEXT BOARD MEETING to be held at 6:00 p.m. on July 14, 2014 at West Orange High School.**

MOTION: Mrs. Casalino

SECOND: Mr. Robertson

VOTE: 5-0 (VV)

X. PETITIONS AND HEARINGS OF CITIZENS

XI. ADJOURNMENT

MOTION: Mr. Charles

SECOND: Mrs. Lab

VOTE: 5-0 (VV)